



Annual General Meeting Minutes

Date:	9 October 2020
Time:	4:30pm
Place:	Vietnamese Community Centre, 62 Athol Street, Athol Park SA 5012

1. Registration of Attendance and Welcome

See attached list.

2. Apologies

- Secretary
- Assistant Vice President for Internal Affairs
- Assistant Treasurer

3. In Attendance

- Hon Jing Lee MLC, representing the Premier
- Mr Joe Szakacs MP, representing the Leader of the Opposition
- Dr Susan Close MP
- Ms Jayne Stinson MP
- Ms Frances Bedford MP
- Councillor Oanh Nguyen, representing the Mayor of Charles Sturt
- Deputy Mayor Marilyn Baker, representing the Mayor of Playford
- Ms Thuy Phan, representing South Australian Multicultural and Ethnic Affairs Commission
- Representatives from funding bodies, other associations and organisations
- 134 community members
- Management Committee members
- CASSA Managing Director
- Vietnamese Community School Principal
- Event Coordinator

4. Confirmation of Chairperson

Mr Phung Nguyen – President of VCA/SA was confirmed Chairperson.

5. Voting

Members confirmed voting be carried out by show of hands – results are noted herein.

6. Confirmation of the Minutes of AGM 2019 held on the 4th of October 2019 as a true and correct record

Resolved to accept that the Minutes of AGM 2019 held on the 4th of October 2019 be confirmed and signed as a true and correct record of the proceedings of that meeting.

Moved: Mr Vinh V Le

Seconded: Mr Trung D Tran

Carried without dissent

7. Consideration of Reports

a. President's Report

Members noted the President's Report as provided.

b. CAaSSA Managing Director's Report

Members noted the Managing Director's Report as provided.

c. VCSSA Principal's Report

Members noted the Principal's Report as provided.

d. Event Coordinator's Report

Members noted the Event Coordinator's Report as provided.

It was important to note that **the cancellation of Tet Festival 2021** was also announced.

e. Treasurer's Report

Members noted the Treasurer's Report as provided.

8. Questions & Answers

a. Mr Hung Tran asked whether VCA/SA has any COVID exit plan for senior members

Mr Phung Nguyen explained that CASSA has been investigating a suitable strategy for a COVID exit plan. Senior people are those at high risk and the workers must take extra care.

Ms Lan Nguyen confirmed that the Welfare Office had also rung all clients to ensure they are confident to go back to social groups. More information will be announced soon.

b. Mr Nhu Tran asked how the Management Committee disseminate COVID-19 information to the wider community members

Mr Phung Nguyen explained that all of government information have been and will be published on VCA/SA Facebook page and website. Members can access these information online in either English or Vietnamese.

9. Consideration of Financial Matters

a. Adoption of Financial Statements for the year ended 30 June 2020

Resolved to accept that the Statement of Income and Expenditure together showing a surplus of \$115,139 together with the Balance Sheet confirming the fund of \$2,023,876 for the year ended 30 June 2020 be approved and adopted.

Moved: Mr Man T Tran

Seconded: Mr Long N D Vu

Carried without dissent

b. Appointment of Auditor

Resolved to accept that Moore Australia Audit is appointed as the Auditor for the year ended 30 June 2021 be approved.

Moved: Ms Oanh Nguyen

Seconded: Mr Man T Tran

Carried without dissent

c. Determination of Operating Budgets

Members noted the CASSA's Operating Budget of \$2,939,316 for the period 01 July 2020 to 30 June 2021 as provided.


Members noted the VCSSA's Operating Budget of \$135,000 for the period 01 July 2020 to 30 June 2021 as provided.

Members noted the Event Team's Operating Budget of \$6,500 for the period 01 July 2020 to 30 June 2021 as provided.

10. Meeting close

There being no further business, the meeting closed at 5:40pm.

Minute taker:	Mr Linh Dang Nguyen
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Signed:	
Name:	Mr Phung Van Nguyen
Date:	17 Oct 2020